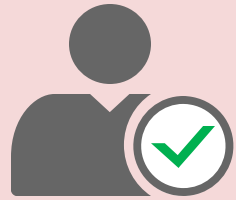# COVID-19 Student Reporting Process

Liberty Union High School District

Updated: 9/20/21
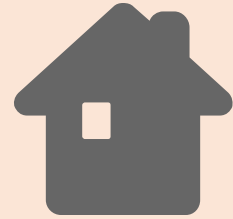
CONFIRMED CASE

Any student who tests positive for COVID-19

Report to your site's COVID Designated Administrator immediately

1. Report:
   - Student name and ID#
   - Any known details about case
2. Admin will notify District Nurse
3. A School Nurse will contact parent/guardian and work with CCHS to determine:
   - If others may have been exposed
   - When student can return to campus
4. Administration will notify students and staff of all potential exposure and non-exposure events
5. Affected areas will be cleaned and disinfected

HOUSEHOLD EXPOSURE

Any student who lives in the same household with someone who tests positive for COVID-19

Report to your site's COVID Designated Administrator immediately

1. Report:
   - Student name and ID#
   - Any known details about student's exposure
2. Admin will notify District Nurse
3. A School Nurse will contact parent/guardian to determine:
   - If student should be tested
   - When student can return to campus

CLOSE CONTACTS

Any student who has had close contact to someone with COVID-19 (< 6 feet for 15 min or more)

Report to your site's COVID Designated Administrator immediately

1. Report:
   - Student name and ID#
   - Any known details about student's exposure
2. Admin will notify District Nurse
3. A School Nurse will contact parent/guardian to determine:
   - If student should be tested
   - When student can return to campus

SYMPTOMS

Any student who develops symptoms of COVID-19

If on campus, send student to your site's designated Isolation Room

1. Student will be sent home and advised to contact their doctor
2. Student must isolate at home for 10 days.
3. If COVID-19 ruled out or negative test result, student can return 24 hours after symptoms resolve (a doctor's note or proof of negative test will be required)
4. If student tests positive for COVID-19, report to your site's COVID Designated Administrator
   - Refer to "Confirmed Case"

The district is required to follow the CCHS COVID-19 Schools Guidance Grid Questions? Contact Christina Mashore, District Nurse at mashorec@luhsd.net / 925-252-5052 or your site's admin below

District Primary Point of Contact for County Health Department (CCHS): Christina Mashore, District Nurse

COVID Designated Administrators: Kyle Anderson (Liberty), Steve Amaro (Freedom), Danielle Winford (Heritage), Chris Holland (La Paloma), Guy Rognlein (Independence/Gateway/Adult Ed), and Denise Rugani (District Office & employee reporting)